



# MALAYSIAN INSTITUTE OF HUMAN RESOURCE MANAGEMENT

MIHRM is a member of the World Federation of People Management & Malaysia's HR Professional Body

## POST GRADUATE PROFESSIONAL DIPLOMA IN HUMAN RESOURCE MANAGEMENT



The future of HRM is in its competitiveness, in keeping up with business success, business goals and developing the human capital needed to achieve the business goals and keeping up with managing talents in the organization. This program is for practitioners, consultants and working adults. Upon completion of this program you can carry the designation of (CHRP); certified human resource practitioner. HRM is the career towards the next century. The future of any organization lies in the hands of the HR Manager, whether in good times or otherwise.

\*The project paper submitted by participants' as a requirement for this program will be submitted for the award of "CHRP" (Certified Human Resource Practitioner) or "CAHRP" (Certified Advanced Human Resource Practitioner) by MIHRM conditional upon the other requirements being met as stipulated in the Professional Certification document.



MIHRM is an Approved Training Provider under PSMB  
& a member of the World Federation of People Management

## Contents

### Module 1:

Strategic Human Resource Management

### Module 2:

Managing and Retaining Talents and Succession Planning

### Module 3:

Adv Employee Relations: Acts and Contracts

### Module 4:

Management, Business and Finance (HR Metrics)

### Module 5:

HR: Competitive Strategy & Change Management

### Module 6:

Strategic Learning & Development\*\*

## ADMISSION REQUIREMENTS

Possesses a degree or a diploma in any discipline from a recognized university, with at least one year working experience at executive level in human resource

OR

Practitioners of HR and professionals, with at least 3 years experience at executive level and above

OR

Should sit for an assessment test for eligibility to take the program

## PROGRAMME ASSESSMENT

The program will be based on 40% examination and 60% assignment based on action research and submission of a workplace project, and presentation of the findings to the examination committee

## CONFIRMATION OF-PG DIPLOMA

Upon successful completion of the program, participants will be conferred the Post-Graduate Professional Diploma in Human Resource Management by MIHRM.

## COURSE SCHEDULE

Eight (8) months part-time (weekend classes). Each module will carry (21 contact hours) and a further 2 months to complete project work

## PAYMENT METHOD

This program could be disbursed through EPF withdrawals and PSMB claims on a modular basis. The disbursement will be undertaken by MIHRM or any scheme enjoyed by the participant's organization. Applications must be made through MIHRM

## COURSE FEE (Sabah/Sarawak)

Is inclusive of the following:

- MIHRM registration fees
- Ordinary membership of MIHRM
- Certification as a Certified HR practitioner (CHRP) designation, (valid for three (3) years) after completion of the program
- MIHRM assessment and quality checks
- MIHRM-Aston Business Assessment - Personality profiling Aston University UK (30 pages)
- Course Materials and one (1) HR text book
- Certified PSMB Train The Trainer (TTT)\*\*

Registration + Course Fee	RM 2,980
1st Payment	RM 2,980
2 <sup>nd</sup> Payment	RM 2,980
3 <sup>rd</sup> Payment	RM 2,980
4 <sup>th</sup> Payment	RM 2,480
5 <sup>th</sup> Payment	RM 2,480
<b>TOTAL</b>	<b>RM 16,880</b>

## REGISTRATION

Contact us for the Registration Form and submit to MIHRM with RM 500.00 as reg. fee.

Payment of Course Fee shall be made on or before commencement of the program

Mode of Payment: Cheque, bank draft; payable to 'MALAYSIAN

INSTITUTE OF HUMAN RESOURCE MANAGEMENT' or Cash/ Direct Bank in to MIHRM Bank Account CIMB Bank Berhad: 1248-0013414-05-1

## Facilitators

Academics and Industry experts with years of experience will facilitate

## Methodology

This program will be facilitated through various learning methodologies which include; lectures, case studies, critiquing journal articles, group assignment and class presentation

## MIHRM CORPORATE OFFICE

K2 Upper Ground Floor, Bangunan Khas, 46050 Petaling Jaya, Selangor D.E

Tel: 603-7955 6536 Fax: 603-7955

4076 Email : [education@mihrm.com](mailto:education@mihrm.com)

Your Learning Centre:

**ALLWAYS PEOPLE**  
Developing People In All Ways

Allways People Sdn Bhd

RL2.003 & 2.003A

2<sup>nd</sup> Floor

The 19 USJ City Mall

Persiaran Kewajipan

47630 Subang Jaya

Selangor

## REGISTRATION & ENQUIRY

1. Complete the Registration Form and submit to MIHRM with RM500 .00 as Registration Fee .
2. Payment of Course Fee shall be made on or before commencement of the program .
3. Mode of Payment: Cheque , money order, bank draft; payable to "Malaysian Institute of Human Resource Management" or Cash/ Direct Bank in to MIHRM Bank Account: MAYBANK Account No: 514187656230

[Please fax "Bank-in Slip" to MIHRM via fax no: 03-79554076] Registration Form is available at our website